

## Doe's Angling Club Constitution

1.1 The Club shall be called "Doe's Angling Club" and its aims shall be to encourage the sport of angling in the district.

1.2 The affairs of the Club shall be controlled by an Executive of the Secretary, Chairperson, Treasurer, and a Committee of the following members:- Vice Chairperson, Fishery Management Officer, Match Secretary, Membership Secretary, Head Bailiff, Senior Members Liaison, Website Manager. These officers shall be elected by the membership as per rota at the Annual General Meeting and shall be over the age of 18 years. Voting powers shall be invested in each member. The Chairperson will consult on any matter requiring his vote with the Secretary and the Treasurer and then give his decision. The elected Committee have the authority to subsequently co-opt members on to the Committee during the annual terms as/if required to ensure the above Committee numbers are maintained.

1.3 Annual General Meeting of the Club must be held on or before the 16<sup>th</sup> June. At the Annual General Meeting the President and the Vice President are appointed and outgoing Officials may be re-elected if they wish. The Committee shall re-elect at this meeting and any Officer can seek re-election as per rota. For the purpose of a Quorum at any Annual or Special General Meeting there must be not fewer than 20 members present of adult status. Intermediate and Juniors attending such a meeting shall not be permitted to vote. Failing a Quorum the outgoing Officials shall remain in office until the conditions for such a meeting can be satisfied. Should a contingency arise whereby a meeting is void, another must be called within 28 days of the original date of the relevant meeting.

1.4 Meetings of the Committee shall be held at a suitable location during the second week of each month. Committee members are required to attend a minimum of eight meetings each year unless prior agreement has been obtained from the chairperson. Committee members failing to do so will be removed from their post and will not be eligible for re-election for one year from the following AGM after removal from their position.

At these meetings any member of the Club by prior arrangement with the chairperson may attend to discuss any item or matters concerning the Club under Agenda Item – Any Other Business –see rule 1.5. Discussion (other than rule 1.5) All voting at the Committee meeting is restricted to members of the Committee only. Should there arise any matter of importance requiring Committee attention only, all non Committee members will be required to leave the meeting and may return when the matter under discussion has been settled. Committee members are also responsible to inform the committee of any intended absences at all times.

1.5 Under the Agenda Item – Any Other Business non Committee members may be permitted to raise any matter provided it does not refer to discussed matters at the meeting. See rule 1.4 re attendance at committee meeting.

1.6 Reports of the previous Committee meeting must be given fully at the next meeting by the Secretary.

1.7 If there should be less than 2 members present at a Committee meeting (excluding the Chairperson and the Secretary) the meeting shall be declared void.

1.8 The annual subscriptions to the Club shall be those operative as at the A.G.M. prior to the season opening and shall provide for the following classes of membership.

1.9 Adults (aged over 17). Concessionary (OAP Male 65 years/Female 65 years) . Juniors (12 to 15 years inclusive no joining fee) and who reach their 16<sup>th</sup> birthday during the season at any time, whilst still in possession of a Junior membership, must be accompanied by an Adult Club member at all times. Membership upgrade is available on request to Intermediate membership 16 to 17 years . Two new passport sized photographs will be required to enable a new Club ID card to be issued. All persons, including Juniors and those who are non Club members must be accompanied by an Adult Club member. Disabled person's may be asked to provide proof of disablement. Match only non members are subject to the following:- No right to fish Club waters other than specified matches, No right to practice fishing after the specific matches other than a Guest Ticket fee being required, Guest Ticket persons with an Adult Club member must arrive and depart at the same time as their partner – must fish the adjacent swim to their partner if available or the next nearest swim.

2.0 The subscription shall cover the period 1<sup>st</sup> May through to the 30<sup>th</sup> April and be subject to annual review. For all age purposes the operative date shall be 1<sup>st</sup> May.

3.0 The finances of the Club shall be banked at the bank selected by the Treasurer and agreed by the Committee. The account to be in the name of the Club with the cheque books to be held by the Treasurer and Secretary. Cheques to be signed by 2 designated Committee members at all times. A copy of the specimen signatures of each nominated Committee member shall be held at the Club's bank.

4.0 The Secretary, Membership Secretary and the Match Secretary shall be provided with a receipt book and the monies received shall be accounted for directly to the Club Treasurer on a monthly basis. All financial matters must be cleared to the Treasurer not later than the 31<sup>st</sup> December annually. If banking directly to the Club account, certified receipt being received. All such receipts to be passed to the Treasurer on a monthly basis.

5.0 The allocation of Club funds shall be agreed by the Committee annually and shall be subject to periodic review.

6.0 The Match Secretary shall be responsible for all Club trophies, including the storage and distribution of same.

7.0 The Committee shall have the power to discipline, suspend or expel any member who shall be in breach of the Club's Constitution or the Club rules.

8.0 The member shall have the right to appeal to any disciplinary action, which must be made in writing only.

9.0 The written appeal to be received by the Secretary within 14 days from the date of the Disciplinary letter.

10.0 The appeal to be reviewed at the next Committee meeting and the majority decision of the Committee shall be final and conclusive.

11.0 The Committee may invite as an honorary member any person who has given outstanding service to the Club. Honorary members shall not be required to pay an entrance fee or subscription.

12.0 Club Bailiffs to be under the control of the Head Bailiff, who will recommend to the Committee, suitable members for the approval as Bailiffs, by the Committee

13.0 The Committee shall have the authority to repeal, amend and to add to the Club rules as they think expedient for the internal management and the well being of the Club.

14.0 All such rules repealed, or added by the Committee under rule 13.0 shall be binding on the members. The members to be advised of such a rule change by the newsletter and fishing notice boards, and also the club website.

15.0 Any proposal from members for the amendment to the Constitution, alteration of the rules, proposal of new rules, must be submitted in writing and be in the hands of the Secretary by the 18<sup>th</sup> December. The Club members to be advised of any such proposals, along with the date and venue of the Annual General Meeting.

16.0 Any such Constitution/rules changes with relevant amendments must be voted for, and passed by the majority of the members present voting at the Annual General Meeting or Special General Meeting.

17.0 Proposals from the floor of the meeting for amendments to the Constitution, alterations to the rules, or proposals of the new rules will not be accepted.

18.0 Any member shall have the power to call a Special General Meeting, by giving the Secretary not less than 28 days notice in writing, stating the reason for calling such a meeting and containing the signatures of at least 20 adult members.

19.0 Should the Special General Meeting cover resolutions for the amendment to the Constitution, alterations of the rules or proposals for the rule, items 16.0 and 17.0 shall apply to the proceedings.

20.0 Any member, irrespective of their length of membership, can join the Committee of Doe's Angling Club, if the Committee requires that person for their valued knowledge, to the benefit of the Club, they can then be co-opted to the Committee.

21.0 We now have a website [www.doesac.co.uk](http://www.doesac.co.uk) for current and new club information

22.0 Dissolution a) If at any General Meeting of the Club, a resolution be passed calling for the dissolution of the Club, the Secretary shall immediately convene a Special General Meeting of the Club to be held not less than one month thereafter to discuss and vote on the resolution. b) If at that Special General Meeting, the resolution is carried by at least two-thirds of the full members present at the meeting, the general Committee shall thereupon, or at such a date as shall have been specified in the resolution, proceed to realise the assets of the Club and discharge all debts and liabilities of the Club. c) After discharging all debts and liabilities of the Club, the remaining assets shall not be paid or distributed amongst the full members of the Club but shall be given or transferred to some other organisation having objects similar to those of the Club.

23.0 All members or persons having reason for complaint against the Club or its members must present the complaint in writing within 14 days of complaint, addressed to the Club Secretary. All complaints requiring a reply must be accompanied by a stamped addressed envelope.

24.0 The Committee of “Doe’s Angling Club” hereby reserve the right to refuse membership without explanation.

25.0 Under no circumstances will any/all members who by their own misconduct or disregard for any of the Club’s rule or instructions and have either been suspended for an indefinite period of time or have had their membership from the Club withdrawn from the date of decision and the subsequent notice of such decision will not be entitled to any refund or part thereof or any membership fee that has been paid. All/any members who have been suspended or have had membership withdrawn must re-apply for membership in the appropriate manner.

**26.0 Health and Safety policy**

Doe’s Angling is committed to ensuring that we will do all that is reasonably practicable to prevent injury and damage to property.

We will have due regard for protecting all other people who come into contact with the clubs activities. When dealing with health and safety issues, members and volunteers carrying out activities have a clear understanding of the need to operate within the context of this policy and arrangements. Officials, members and volunteers involved in the events or work parties will take reasonable steps to safeguard all those taking part in the activities and those who may be affected by them.

Doe’s Angling Club will cooperate with other organisations and landowners to ensure risks are properly managed.